



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

February 4, 2004

Michael Prohaska, Treasurer
Mason Tenders District Council of
Greater New York & LI PAC
266 West 37th Street, Suite 1150
New York, NY 10018

Response Due Date:
March 5, 2004

Identification Number: C00337733

Reference: Amended Mid-Year Report (1/1/03-6/30/03), received 1/16/04

Dear Mr. Prohaska:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

- Your report includes multiple Schedules H1's with varying ratio compositions. Please be advised that separate segregated funds and non-connected committees should only submit one Schedule H1 with the correct funds expended percentage, based on estimated direct candidate support percentages for federal and non-federal candidates. Please amend your report to clarify this discrepancy.
- On Schedule H2, you have failed to check the Type of Activity box for several activities/events. Please amend your report to correct these omissions. 11 CFR §§104.10 and 104.17
- Schedule H2 of your report discloses two events with the unique identifier "Administrative." Be advised that each event should have its own unique identifier. Please amend your report to properly disclose these events on Schedule H2 of your report. If any of the events are in fact duplicates than the duplicate event need not be disclosed on your report.
- On Schedule H2, you disclose the ratios for "Administrative" and "Voter Drive" to be the same as previously reported; however, it appears that these

activities/events were not previously reported. Please amend your report to clarify these discrepancies. 11 CFR §§104.10 and 104.17

-Schedule H2 of your report indicates that your committee participated in "Voter Drive" activities or events during the reporting period. However, there are no corresponding disbursements reflected on your Schedule H4. Note that you need not include activities on Schedule H2 if there are no corresponding payments made for the activity during the reporting period. If any disbursements were incorrectly reported, you should file an amended Schedule H4 with the correct activity or event identifier, or provide clarifying information regarding the activities on Schedule H2.

-Schedules H2 and H4 disclose 100% non-federal activity. Please be advised that by definition, this activity does not qualify as a shared expense to be allocated between your federal and non-federal accounts. This activity should be itemized on a Schedule B for Line 21(b) of the Detailed Summary Page. Any reimbursement from your committee's non-federal account for any portion of this activity is not permissible and must be returned. Please amend your report to clarify this discrepancy.

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

Electronic filers must file amendments (to include statements, designations and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you should have any questions regarding this matter or wish to verify the adequacy of your response, please contact me on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or my local number (202) 694-1152.

Sincerely,



Kristen Davis
Campaign Finance Analyst
Reports Analysis Division

24038301506